



City of Kenmore  
6700 NE 181 Street  
PO BOX 82607  
Kenmore, WA 98028

To: Shoreline Exemption Applicant  
From: City of Kenmore  
Re: Shoreline Exemption Application Requirements

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This letter is to inform you of the requirements for a Shoreline Exemption Approval. In order to apply for a Shoreline Exemption Approval, **three (3) sets** of the following items must be submitted:

1. Completed Permit Application Form;
2. The appropriate Sworn Statement;
3. Letter from Applicant requesting the Shoreline Exemption;
4. Site Plan which indicates the following:
  - a. Property Lines
  - b. Shoreline
  - c. Present improvements on the property and their distances to property lines/shoreline
  - d. Sensitive areas ( wetlands, streams, erosion hazards, landslide hazards, seismic hazards) and their buffers.
5. Sensitive Area Studies (Wetland/Streams Delineation. Geo-Technical Report)
6. Scope of work that includes written description, detailed plans grading calculations, construction plans, etc.;
7. Completed SEPA or JARPA checklist, if applicable;
8. Fees, see Shoreline Fee Schedule.

Please call if you have further questions at (425) 398-8900.